



Empower Everyone. Ignore No One.

SPECIALIST, SCIENCE AND RESEARCH

GO2 Foundation for Lung Cancer is seeking a dynamic, collaborative individual with experience in clinical research to expand the Science & Research team. This person would be responsible for field site recruitment and coordination of lung cancer research studies in partnership with GO2 Foundation's clinical and research partners. Our ideal candidate would have a background in clinical research and excellent independent project management skills. Experience in oncology is a plus. This position has flexible work location requirements.

TO APPLY:

- Use this URL to apply through Indeed's website:

<https://www.indeed.com/viewjob?t=specialist+science+research&jk=54316a7838aca5f5&ga=2.27710527.2050067539.1642989157-1939364752.1641404782>

******Please include a COVER LETTER WITH SALARY REQUIREMENTS, along with your resume. ******

POSITION SUMMARY

The Specialist, Science and Research is a member of the Science and Research department, responsible for research study coordination with GO2 Foundation for Lung Cancer's (GO2) clinical partners. Key parts of this position are supporting the development of a "research network" among GO2's Care Continuum Centers of Excellence (CCCOE) network and other clinical partners and leading logistics of study field site recruitment to meet commitments for internal research projects and collaborations with outside investigators. The position may also be called on to assist with other research activities as needed to support research collaborations including meeting regulatory requirements, data analysis, interpretation, and dissemination, and manuscript or presentation preparation. The Specialist, Science and Research, will also assist with multiple research projects within the Science & Research division, across the continuum of lung cancer prevention, detection, treatment, and survivorship. This may include data management and analysis related to quantitative and qualitative research studies undertaken by GO2. Other duties may include assisting with GO2's phone and internet-based treatment and clinical trial navigation program, called LungMATCH, by working directly with patients and caregivers as a navigator.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with a disability or disabilities to perform the essential functions.

- Assist with the collection of information and data relevant to research readiness from GO2 Foundation clinical partners to support future study field site recruitment activities
- Develop and carry out field site selection and recruitment strategies for GO2 research projects and collaborations, including assisting with the opening of studies at selected sites, day to day coordination of study activity, and communication between research team members and field sites while sites are active
- Support other research activities as needed depending on study including meeting regulatory requirements, data analysis, interpretation, and dissemination, and manuscript or presentation preparation
- Act as a key point of contact between GO2, research collaborators, and field sites
- Assist with compiling and analyzing data and preparing research communications (manuscripts, presentations, and reports) for internal program evaluation as well as GO2 initiated research projects
- Assist with patient recruitment and navigation to appropriate clinical trials as needed

Other duties as assigned. This job description is not designed to cover all activities, duties or responsibilities that are required. Duties, responsibilities, and activities may change at any time with or without notice.

SUPERVISORY RESPONSIBILITIES

This is not a supervisory position.

COMPETENCIES

- Knowledge of clinical research methodology and study design, clinical research regulatory requirements and procedures, HIPAA, GCP, and human subjects research practices.
- Knowledge of quantitative and qualitative research methods.
- Exceptional written and verbal communication skills for a wide variety of audiences, experience with research/science communication and presentation a plus.
- Strong, independent project management skills and demonstrated ability to work as part of a multi-partner collaborative team to achieve project deliverables.
- Ability to multi-task and prioritize multiple research related assignments.
- Excellent computer proficiency. Proficiency in Microsoft Office required, Proficiency in clinical study management and/or research/statistical data analysis tools a plus.



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REQUIRED EDUCATION/EXPERIENCE

- BS or RN required, advanced degree or equivalent experience is preferred.
- At least two years' experience in the coordination, implementation, and execution of clinical research, preferably in oncology.

WORK ENVIRONMENT / PHYSICAL REQUIREMENTS

This job will be performed in an office environment (GO2 office and remote/home office), primarily sitting at a desk and using a computer and phone. In order to perform the essential functions of the job, the employee must be able to operate a computer and other office equipment. The noise level in the work environment is usually low to moderate. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

TRAVEL REQUIREMENTS

This position will require occasional travel to GO2 office locations, conferences, and events as schedules and public health guidelines determine.

EEO STATEMENT

GO2 Foundation for Lung Cancer embraces diversity and belonging, and provides equal employment opportunities and consideration to all employees and applicants for employment, and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.